

JASMINE STYLES

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Seeking a position where I can apply my leadership skills in program development and management, analysis, implementation, educational assessment and placement, education counseling, and community development.

Education

MASTER OF PUBLIC POLICY & ADMINISTRATION, MSU

Concentration: Policy Analysis, Government Operations, & Human Resource Development

BACHELOR OF SCIENCE IN BIOCHEMISTRY & MOLECULAR BIOLOGY, MSU

Concentration: Forensic Science

Minor: Sociology-based Criminology

BACHELOR OF ARTS IN POLITICAL SCIENCE, MSU

Concentration: Pre-Law

Minors: Psychology & African American Studies

Experience

Owner-Director, TCOTLG's Joyful Noise Child Care

May 2024 - Present

- Oversee all day-to-day operations, ensuring the center's educational programs and care services are executed at the highest standard.
- Develops and implements policies and procedures for business and operations management.
- Leads curriculum development, program planning, and ensures alignment with state educational standards and regulations.
- Seeks and employs staff, consultants, and volunteers who's background and knowledge will progress the center into an educational-leading center.
- Manages staff performance, providing guidance, conducting evaluations, and ensuring professional development.
- Organizes, reviews, and evaluates staff performance on customer satisfaction.
- Coordinates staff schedules, manages human resources, and facilitates orientation for new hires.
- Communicates regularly with parents, staff, and the community to maintain transparency and ensures that the center is meeting the needs of its stakeholders.
- Liaises with external vendors and partners for facility maintenance, professional services,

and community partnerships.

- Works on expansion strategies and funding initiatives to ensure long-term sustainability.

Founder & CEO, Jasmine Styles Consulting Firm

January 2020 - Present

- Established and currently leads Jasmine Styles Consulting Firm, offering a wide range of professional development services to students, business owners, nonprofit organizations, educators, and professionals.
- Develops and distributes business plans, operational manuals, policy & procedures to ensure effectiveness and longevity of business and organizations.
- Designed and facilitated engaging workshops for teacher development, focusing on innovative teaching methodologies, classroom management techniques, and student engagement strategies.
- Developed and implemented customized training programs for businesses and organizations, including leadership development, communication skills, and team building workshops.
- Provided strategic consulting services to nonprofit organizations, small to medium sized businesses, and educational institutions, offering guidance on program development, organizational management, and capacity building.
- Leveraged expertise in curriculum design and instructional design to create tailored learning experiences that address the unique needs of clients.

Executive Director, Greenville Renaissance Scholars

April 2023 - May 2024 | *Full-time (55 hours per week)*

- Designed and implemented rigorous and innovative programming for middle and high school students, resulting in increased participation and engagement.
- Managed all aspects of after-school programs, Saturday classes, and annual camps.
- Recruited, hired, and supervised staff and volunteers, ensuring program effectiveness and adherence to budgetary constraints.
- Secured grant funding to support program operations and initiatives.
- Maintained financial records, managed budgets, and secured grants to support program operations and initiatives.
- Presented regular reports to the board of directors, demonstrating program impact and effectiveness.

Academic Counselor, Delta Educational Opportunity Center

October 2021 - April 2023 | *Full-time (40 hours per week)*

- Organized and executed community education and career fair, connecting over 1,000

participants with valuable resources and opportunities.

- Provided academic advising and counseling to participants, assessing educational needs and career interests.
- Conducted workshops and training sessions on topics including ACT preparation, financial literacy, and postsecondary enrollment.
- Maintained accurate case management files and administered participant surveys to measure program effectiveness.

President, TCOTLG Community Outreach & Service

December 2021 - Present

- Lead the board in setting organizational goals and objectives, ensuring alignment with mission and vision.
- Directed outreach programs serving children, students, and adults in Washington, Bolivar, & Sunflower Counties, fostering community partnerships and collaborations.
- Cultivated partnerships and secured grants to support outreach programs in underserved communities.
- Produced annual impact reports to demonstrate program outcomes and successes.
- Facilitated communication between executive board members and stakeholders, ensuring alignment with organizational goals.

Interim Director, J.L. King Community Center

July 2021 - September 2021 | *Full-time (40 hours per week)*

- Conducted weekly board meetings to provide updates on progress and upcoming events.
- Established partnerships with multiple organizations, businesses, and nonprofits to expand program offerings.
- Ensured operational efficiency and achievement of community service goals.
- Collaborated with donors and volunteers to deliver engaging summer programs for students.
- Prepared and presented monthly reports to the board on center activities and achievements.
- Prepared and presented activities for preschool to school aged students.
- Facilitated field trips

Consultant, William Winter Institute for Racial Reconciliation

April 2021 - September 2021 | *Hourly (20 hours per week)*

- Conducted research and consulted with policy experts to design legislative scorecards for public dissemination.
- Collaborated with stakeholders to develop recommendations based on best practices and

input.

- Prepared and finalized the design of the legislative scorecard, ensuring accuracy and usability.
- Worked closely with the Executive Director to prepare for the dissemination of the scorecard.
- Provided ongoing support and communication to ensure the successful implementation of the project.

Biological Science Technician Aid, USDA - Poultry Science

May 2019 - August 2019 | *Full-time (40 hours per week)*

- Conducted lab work and completed proteome gene spreadsheets.
- Assisted in the analysis of lab results and prepared detailed reports.
- Contributed to the development of protocols for laboratory experiments.
- Maintained cleanliness and organization of laboratory equipment and workspaces.
- Participated in team meetings to discuss project progress and findings.

Biological Science Technician Aid, USDA - Crop Production Science

Summers 2017 & 2018 May - August | *Full-time (40 hours per week)*

- Conducted agricultural fieldwork, including planting, harvesting, and soil sampling.
- Assisted in the operation and maintenance of agricultural machinery and equipment.
- Collaborated with research teams to collect and analyze data for crop production studies.
- Organized and facilitated self-defense awareness training sessions for agricultural workers.
- Provided logistical support for field research projects, including data recording and organization.

Biological Science Technician Aid, USDA - Crop Production Science

Summers 2013, 2014, 2015, & 2016 May - August | *Full-time (40 hours per week)*

- Conducted agricultural fieldwork, including planting, irrigation, and crop maintenance.
- Operated and maintained testing equipment to assess soil quality and plant health.
- Assisted in data collection and analysis for research projects on crop yield and quality.
- Collaborated with research teams to implement experimental protocols and procedures.
- Supported the development and implementation of irrigation strategies to optimize water usage efficiency.

Biological Science Technician Aid, USDA - Crop Production Science

May 2012 - August 2012 | *Full-time (40 hours per week)*

- Conducted agricultural fieldwork, including planting, harvesting, and crop maintenance tasks.
- Contributed to the collection and analysis of data for water consumption analysis projects.
- Assisted in the installation and maintenance of irrigation systems for experimental plots.
- Participated in research meetings and discussions to review project goals and progress.
- Provided support to senior researchers in conducting experiments and field trials.

Honors

- Pi Alpha Alpha
- 2024-2025 Marquis Who's Who
- 2024 Mississippi Women in the Lead
- 2024 Fearless Leader Award
- 2025 Nonprofit Civic Engagement Collective
- 2025 Change Collective

Skills

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|---------------------------------------|--------------------------|
| ● Program Development & Management | ● Budgeting |
| ● Community Outreach & Engagement | ● Marketing |
| ● Stakeholder Relationship Management | ● Workshop Facilitation |
| ● Data Analysis & Evaluation | ● Curriculum Design |
| ● Project Planning & Implementation | ● Instructional Design |
| ● Leadership & Team Building | ● Leadership Development |
| ● Public Speaking & Presentation | ● Program Evaluation |
| ● Macintosh & Microsoft Proficient | ● Strategic Consulting |
| | ● Communication Skills |
| | ● Team Building |

Certifications

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| ● Notary Public | ● Excellence in Action |
| ● Financial Literacy | ● ServSafe |
| ● Grant Writing | ● Director Orientation |
| ● Non-Profit Organization | ● Playground Safety |
| ● Fundraising | ● Childcare Regulations Pt 1 & 2 |
| ● Grant Seeking & Proposals | ● CDA |
| ● Financial Management | ● Mental Health First Aid Certified |